

OFFICE OF THE SUPERINTENDENT

Millburn Public Schools

INFORMATION ITEM

June 6, 2011

To: Board of Education Members

From: Ellen E. Mauer, PhD

Subject: Policy 6:30-Organization of Instruction

This policy includes all legal and cross-references. This is a policy new to Millburn that simply outlines the responsibility of the superintendent for annually organizing and updating the BOE regarding the housing of instructional levels. It also gives the responsibility to provide comparable instructional programs across the district.

We can use this as our first reading and place this on the consent agenda for next time.

Instruction

Organization of Instruction 1

The School District has instructional levels for grades kindergarten through eighth. The Superintendent shall annually present to the School Board a plan for organizing instructional levels and assigning them to school facilities in order to:

1. Support the District's educational program,
2. Maximize facility usage without undue overcrowding, and
3. Provide substantially comparable instructional programs across the District.

Students, for instructional purposes, may be placed in groups within a school that do not necessarily follow grade level designations. For purposes of attendance reporting and other records, however, each student is assigned a grade-level placement.

LEGAL REF.: 105 ILCS 5/10-20.19a, 5/10-20.37, and 5/10-22.18.
23 Ill.Admin.Code §1.420.

CROSS REF.: 6:40 (Curriculum Development), 6:170 (Title I Programs), 7:30 (Student Assignment), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students)

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

1 The contents of this policy, except the kindergarten section, are discretionary with each board. The first section serves to inform interested people that instructional levels are organized and assigned to school facilities according to a plan, developed by the superintendent, that meets standards adopted by the board. If a board does not want to include specific standards for the plan, it may substitute this sentence for the second sentence:

The grouping and housing of instructional levels in school facilities shall be according to plans developed by the Superintendent and approved by the Board.

Optional additional sentences for unit districts; insert after the first sentence.

The elementary schools enroll students in kindergarten through grade _____. The junior high school offers grades ___ through _____. The high school offers grades _____ through 12.